



## WINNIPEG SOUTH END UNITED (WSEU) SOCCER CLUB

Dated: February 28, 2013

### **SUBJECT: Parent Liaison/Team Manager**

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#### **Objective**

The role of the **Parent Liaison** is to act as an intermediary person if any issues/conflicts arise during the season between parents/players and coaches. WSEU coaches volunteer their time to help your child develop his/her skills and abilities. They deserve a certain level in latitude in their decision making especially when it comes to game related decisions.

The main responsibility of the coach is to coach the team, not to explain their decisions on a regular basis, for example, why someone did not apparently play as much as someone else or why he/she chose a certain line up for a game, etc.

The role of the **Team Manager** is to organize all team matters in place of the coach in order that the coach's time is freed up to focus on his/her primary duty of coaching and developing his/her team.

#### **Parent Liaison Role and Responsibilities**

**WSEU mandates that each team should designate, elect or recruit a Parent Liaison before the start of each season. This is *mandatory*.**

##### *Role of the Parent Liaison*

Questions and/or concerns that are directed towards the coaching staff should *all* go through the Parent Liaison, who will act as the "diplomat" between the coaching staff and the parent/player. All concerns should be remedied in this manner and at this level.

Should the concern be unresolved at the Parent Liaison/Team Coach level, then the Parent Liaison can then take the concern to the appropriate WSEU Age Coordinator.

If it remains unresolved at the Parent Liaison/WSEU Age Coordinator level, the Parent Liaison may take their concern to the WSEU Club Head Coach.

If it continues to remain unresolved at the Parent Liaison/WSEU Club Head Coach level, the Parent Liaison may take their concern to the WSEU Premiere Chair.

##### *Responsibility of the Parent Liaison*

The Parent Liaison should familiarize themselves with the policies of WSEU. It is recommended that all teams have a pre-season meeting to address any concerns that may arise over the course of each season.



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**All Parent Liaisons *must* have completed and produce their Respect for Sport Certificate Number as well as have a satisfactory criminal records and child abuse registry check submitted to the WSEU Office Manager.**

### Team Manager Role and Responsibilities

#### *Role of the Team Manager*

The primary role of the Team Manager is to organize any and all team matters and events, under the direction of the coach, in order to alleviate this burden of responsibility from the coach.

#### *Responsibility of the Team Manager*

The Team Manager's responsibilities include, but are not limited to the collection of monies for tournaments, organization of team photos, wind-ups, banquets, recruitment of volunteers and any other duties as assigned by WSEU and/or the team coach.

**All Team Managers *must* have completed and produce their Respect for Sport Certificate Number as well as have a satisfactory criminal records and child abuse registry check submitted to the WSEU Office Manager.**

### WSEU's Expectations

All Parent Liaisons and Team Managers are expected to be familiar with and abide by the policies of WSEU.

All Parent Liaisons and Team Managers *must* have completed their Respect for Sport and provide the certificate number to WSEU Office Manager. A satisfactory criminal records check and a child abuse registry check are also mandatory.

Parent Liaisons and Team Managers are representatives of WSEU and there is an expectation that you will represent the best interests of WSEU while representing your team and coach.

WSEU reserves the right to remove this responsibility from any parent, and at any time should it be deemed that they are not acting in the best interest of their team, the coach and/or WSEU.